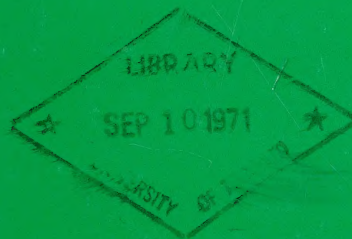


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Catalogue of Training Courses in Occupational Safety and Health

Catalogue des cours de
formation en sécurité et
hygiène du travail



CANADA DEPARTMENT OF LABOUR
MINISTÈRE DU TRAVAIL DU CANADA



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Canada, Labour Dept., Accident prevention and
compensation branch
General publications

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FOREWORD

Recently the interest in and the need for education and training in the fields of occupational safety and health have increased considerably. As a result, many inquiries are received as to sources for such training. To answer these many inquiries, the Canada Department of Labour presents this catalogue.

It is hoped that the information provided will give the reader an understanding of the course content.

Although every effort has been made to verify the information contained in this catalogue, it would be advisable for users and prospective candidates to check for possible changes before making firm plans.

Owing to the changing needs of various types of training, a catalogue of this kind cannot be considered permanent, nor can all sponsors be indicated. The reader is therefore provided with at least one local source of information.

To improve future issues, the Canada Department of Labour will welcome comments, corrections or suggestions.

Accident Prevention and Compensation Branch,
Canada Department of Labour,
Ottawa,
1971

AVANT-PROPOS

La sécurité et l'hygiène au travail suscitent de plus en plus d'intérêt. Une éducation en ce sens paraît nécessaire. A preuve, les nombreuses demandes de renseignements que nous recevons.

Pour y répondre, le ministère du Travail du Canada met ce catalogue à votre disposition.

Nous espérons qu'il fournira au lecteur tous renseignements et précisions concernant les cours énumérés.

Nous nous sommes efforcés d'être aussi exacts que possible. Toutefois, nous suggérons aux candidats éventuels, avant de s'engager de façon ferme, de communiquer avec les organismes concernés au cas où il y aurait des changements.

En raison de l'évolution même des techniques de formation, un catalogue de ce genre n'est jamais tout à fait à jour. On ne peut donner la liste complète des organismes responsables. A tout le moins, le lecteur pourra-t-il se référer à l'adresse que nous lui donnons.

Vous nous obligeriez en nous envoyant vos commentaires et vos suggestions en vue d'améliorer la présentation de ce catalogue.

Direction de la prévention des accidents et de l'indemnisation
Ministère du Travail du Canada
Ottawa
1971

PART 1 SUPERVISOR'S SAFETY TRAINING
SECTION FORMATION DES SURVEILLANTS EN MATIÈRE DE SÉCURITÉ

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Industrial Accident Prevention (Basic) (Safety and the Foreman – Elements of an Accident – Instructing for Safety – Health and Hygiene – Housekeeping and Storage – Guarding and Hand Tools – Personal Protective Equipment – Fire Prevention and Control)	Supervisors and those in training for supervision	Adult Education Department, Vancouver School Board, 1595 West 10th Avenue, Vancouver 9, BRITISH COLUMBIA
		British Columbia Safety Council
Industrial Accident Prevention (Advanced)	As above	As above
Supervisor's Training Course in Accident Prevention (Why Accident Prevention? – Workmen's Compensation Board – Communications – Staff and Line Relationship – Organization and Responsibilities – Principles and Theory of Accident Prevention – Records and Controls – Starting Accident Prevention Activity)	Supervisors	British Columbia Safety Council, 1186 Nicola Street, Vancouver 5, BRITISH COLUMBIA
		University of British Columbia
The Supervisor's Industrial Safety Training Course (Covers Supervisor's responsibility for the prevention of work injuries – Production losses, costs direct and indirect due to accidents and work injuries – Basic accident control and preventive measures – Investigation and reports – Problem solving – Job instruction training – Job analysis)	Supervisors and those in training for supervision (maximum 20)	The Workmen's Compensation Board, Accident Prevention Department, 10048 – 101A Avenue, Edmonton, ALBERTA

Duration	Periodicity	Cost	Remarks
Durée	Fréquence	Coût	Remarques
12 weeks, 1 night a week 2 hours, 12 sessions	As required	\$21.50	Includes materials and text books
10 sessions of 2 hours	As required	\$19.50	Includes materials and text books
5 days	Annual June	\$130	Residential, fee includes single room and meals — Text books and supplies
5 days of 2 hours Total -- 10 hours	As required	Free	Open to all firms having an account with Workmen's Compensation Board of Alberta

Part 1 — (continued)
Section 1 — (suite)

Title and Content	Audience	Sponsor and Inquiries
Titre et sujet	Participants	A qui s'adresser
Supervisor's Safety Training Course (Policy and Responsibilities — The Accident — Nature, Causes and Results — Basic Approach to Accident Prevention — First Aid — Human Relations)	Supervisors (minimum 20)	Safety Department, Workmen's Compensation Board, 1840 Lorne Street, Regina, SASKATCHEWAN
Supervisor's Refresher Course (Reviews knowledge and techniques of Supervisor's Safety Training Course — Teaching Skills — Human Relations)	Graduates of Supervisor's Safety Training Course	As above
Principles of Safety (Neil H. George Course) (Knowledge of the Principles of Accident Prevention — Safety Consciousness and its Development — The "Safety System" (a plan of procedure) — Classification of Accidents, Causes, Costs — Prevention of Accidents by Controlling Sources, Methods, Conditions, Attitudes)	All levels of supervision	Secretary General, Quebec Metal Mines, Accident Prevention Association, Suite 302, 500 Grande Allée East, Québec 4, QUÉBEC
Principes de sécurité (Cours Neil H. George) (Connaissance des principes de la prévention des accidents — le souci de la sécurité et son évolution — le "système de sécurité" (façon de procéder) — classification des accidents, de leurs causes, de leurs coûts — prévention des accidents par le contrôle des causes, des méthodes, des conditions, des attitudes)	Surveillants à tous les niveaux	Secrétariat Général Mines de métaux du Québec Association de prévention des accidents Pièce 302 500 est, Grande Allée Québec 4 (QUÉBEC)
Safety Course (Metal Mines) (Basics of Mine Accident Prevention)	First line supervisors and superintendents	As above

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
20 hours instruction 3 consecutive days	Oct. to May As required	As above	Free to those covered by Saskatchewan Workmen's Compensation Act, courses operated if 20 trainees available. (Special situations receive special consideration)
1 day	As required	As above	Must be graduates from previous Supervisor's Safety Training Course
3 hours a day for 5 days Total --- 15 hours	As required	Free	Available in French and English
3 heures par jour pendant 5 jours Total --- 15 heures	Au besoin	Gratuit	En français et en anglais
1 week 3 hours a day	As required	Free	Available in French and English

Part 1 — (continued)
Section 1 — (suite)

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Cours de sécurité (Mines de métaux) (Principes fondamentaux de la prévention des accidents dans les mines)	Premiers surveillants et surintendants	Voir p. 6
Accident Control Course for Supervisors Responsibility — Unsafe Acts and Conditions — Correction — Personal Protective Equipment — Analysis	Head-hands Supervisors Management (members only)	See page 6
Key-Man Course Follow-up of the Accident Control Course for Supervisors — Human Factors — Responsibility of Supervisors	Supervisors (must have participated in Accident Control Course)	See page 6
Cours "Contrôle-Accident pour Surveillants" Responsabilité — Actes et conditions dangereux — Correction — Équipement personnel de protection — Analyse	Chefs d'équipe Surveillants et gérants (membres de l'Association)	Voir p. 6
Cours "L'homme-clé" Suite du cours "Contrôle-Accident pour Surveillants" — Facteurs humains — Responsabilité du surveillant	Surveillants (il faut avoir participé, au préalable, au cours "Contrôle-Accident")	Voir p. 6
Leadership Training Course (Safety System and Principles of Safety — Accident Frequency and Severity Rates — Basis of Accident Prevention)	Supervisors	New Brunswick Industrial Safety Council, 33 Rockwood Avenue, Fredericton, NEW BRUNSWICK
Accident Control for Supervision (Basic Introduction to Accident Prevention Hazard Control on the Job)	See page 6	See page 6

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
1 semaine 3 heures par jour	Au besoin	Gratuit	En français et en anglais
5 sessions -- 1 hour each	As required	\$2	Available in English and French
5 sessions -- 1 hour each	As required	\$2	Available in English and French
5 séances -- 1 heure chacune	Au besoin	\$2	En français et en anglais
5 séances -- 1 heure chacune	Au besoin	\$2	En français et en anglais
5 sessions of 2 hours Total -- 10 hours	As required		(Based on Neil H. George Course)
5 sessions of 1 hour Total -- 5 hours	As required		

Part 1 – (continued)
Section 1 – (suite)

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Lateiner Method of Accident Control (Accident Causes— The Unsafe Act — The Unsafe Condition and Corrective Procedures — Safety Administration Including Investigation, Analysis, Inspection and Correction)	Supervisors and foremen	Safety Department, Workmen's Compensation Board, St. John's, NEWFOUNDLAND
Supervisor's Safety Training Course (The Human Element — Maintaining Interest in Safety — Instructing for Safety — Machine Guarding — House-keeping — Fire Prevention and Control)	Supervisors	As above

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
5 sessions of 1 hour Total 5 hours	As required	\$5	
2 days 12 hours	As required	\$5	Includes manual, binder, and text

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Safety Co-ordinator's Training Course (The Safety Co-ordinator's Duties — Production Losses and Costs — Accident Analysis and Reports — Job Hazard Analysis — Accident Control and Prevention Measures — On-the-job Training Techniques — Safety Committees — Industrial Hygiene)	Safety co-ordinators Middle management (limited to 20)	The Workmen's Compensation Board, Accident Prevention Department, 10048 — 101A Avenue, Edmonton, ALBERTA
Conference Leadership (How to Lead Conferences — Suitable Aids to Conference Leadership — Conference Preparation — Mechanics and Evaluation of a Good Conference — Conference Leadership in Practice)	Persons who hold discussions with subordinates or are required to train or retrain new or older employees	Industrial Accident Prevention Association of Ontario, 74 Victoria Street, Toronto 210, ONTARIO
Safety Co-ordinator's Development Course (Functions and Duties of a Safety Co-ordinator — Financing of the Workmen's Compensation Board and Safety Associations — The Accident Injury Sequence — Examination of Unsafe Acts and Unsafe Conditions — Effective Methods of Correction — Identification of the Problem — How to Develop Proper Records)	Safety supervisors and those being considered for appointment as safety directors	Industrial Accident Prevention Association of Ontario, 74 Victoria Street, Toronto 210, ONTARIO
Safety Development Course (Why Accident Prevention? — Human Viewpoint — Economics — Regulations — Safety Committees — Machine Guarding — Industrial Hygiene — Safe Driving — Safe Construction)	Safety personnel (Association members and others)	Industrial Accident Prevention Association, 50 Place Crémazie West, Suite 812, Montreal, QUÉBEC

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
5 days and 1 evening	3 times year	Free	No charge for tuition or materials to firms having an account with Workmen's Compensation Board of Alberta
5 days 8:30 a.m. to 4 p.m.	As required	Members — \$25 Non-members — \$35	
5 days 8:30 a.m. to 4 p.m.	4 times a year May, June, Oct., Nov.	See page 11	
5 days	Twice a year	Members — \$100 Non-members — \$125	French, English will be given if required

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
<p>Cours de perfectionnement en sécurité (Raison d'être de la prévention des accidents — aspect humain — aspect économique — règlements -- comité de sécurité — protecteurs de machines — hygiène professionnelle -- la sécurité au volant — la sécurité dans la construction)</p>	<p>Personnel de sécurité (membres de l'Association et autres)</p>	<p>Association de prévention des accidents industriels 50 ouest, Place Crémazie Pièce 812 Montréal (QUÉBEC)</p>
<p>Fundamentals of Safety for Public Utilities (To equip safety personnel in electric, gas, telephone, and water utilities with a basic knowledge of accident prevention as it applies to their specialized field)</p>	<p>Safety men and supervisors in public utilities</p>	<p>National Safety Council, 425 North Michigan Avenue, Chicago, ILLINOIS 60611</p>

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
5 jours	Deux fois par année	Membres — \$100 Autres — \$125	En français, en anglais sur demande
5 days	Annual March	\$175	20% discount for members

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Management Safety Seminar (Accident Costs to Industry — Production Losses — Accident Control — Preventive Measures — Job Analysis and Personnel Training — Solving the Group Accident Problem — Safety Performance Appraisal — Claims and Assessment)	Senior management (limited to 15)	The Workmen's Compensation Board, Accident Prevention Department, 10048 — 101A Avenue, Edmonton, ALBERTA
Accident Prevention Fundamentals (Information on Basics of Accident Control — Involves the participants in discussion and demonstrations)	Management and supervisors	Industrial Accident Prevention Association of Ontario, 74 Victoria Street, Toronto 210, ONTARIO
Audio-Visual Communications (Safety communications and how to develop through group and personal contacts. Use of movies, slides, overhead and opaque projectors, easels, posters)	Industrial plant supervisors, middle and upper management personnel	As above
Industrial Safety (Psychological and Physical Well-being of the Worker — Cost of Accidents — Organizing Plant Safety — Job Analysis — Human Element and Job Safety — Training at Foreman's Level)	Management	Le Centre d'organisation scientifique de l'entreprise, P.O. Box 1567 — Station B, Montréal 2, QUÉBEC
Sécurité industrielle (Bien-être physique et psychologique du travailleur — coût des accidents — organisation de la sécurité dans les usines — analyse des tâches — comportement humain et sécurité industrielle — formation au niveau de contremaître)	Cadres	Le Centre d'organisation scientifique de l'entreprise C.P. 1567 Station B Montréal 2 (QUÉBEC)

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
2 days	Twice a year		No charge to firms having an account with the Board
12 hours over 6-week period	As required	\$15	Materials and text books supplied
4 sessions 12 hours each	As required	Members — free Non-members — \$5	As above
30 hours 10 evenings of 3 hours each Wednesday Jan. to March	Annual	\$90	French, English will be given if required
30 heures 10 cours de 3 heures le mercredi Janvier à mars	Annuel	\$90	En français, en anglais sur demande

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Safety Management for Managers and Plant Engineers	Managers Plant engineers	The University of Michigan, 506E Liberty Street, Ann Arbor, MICHIGAN 48108

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
2 days	Annual	\$100	Includes tuition, materials, luncheon — 1-yr. subscriptions to "Management of Personnel" and "Personnel Management — Abstracts" (accommodation not arranged)

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Construction Safety Courses		
(1) Basic Course (Accident Control Program -- Safety Legislation of Ontario)	Anyone	The Construction Safety Association of Ontario, 74 Victoria Street, Toronto 210, ONTARIO
(2) "C" Course (As (1) plus Fire and Electrical Hazards)	Construction workers	As above
(3) "B" Course (More advanced than (2) plus First Aid)	Construction workers who have attended (2)	As above
(4) "A" Course (Accident, Costs, Causes -- Investigation and Prevention)	Construction workers who have attended (3)	As above
Entry into Confined Spaces (Evaluation of the hazards that may be present when working in confined spaces. How to remove hazards -- The use of protective equipment Special procedures -- The protection of workers against residual or potential hazards)	Safety officers and supervisors in areas where entry into confined spaces is involved	Industrial Accident Prevention Association of Ontario, 74 Victoria Street, Toronto 210, ONTARIO
Safety Training (Basic Safety Fundamentals -- Accident Frequency and Severity Rates -- Safety Committees and Their Responsibilities)	Safety personnel (limited, see Remarks)	Sponsor: HMCS Dockyard, Halifax, Nova Scotia Enquire: Regional Safety Officer, Sir John Thompson Building, 1256 Barrington Street, Halifax, NOVA SCOTIA

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
1 evening	Courses every week of the year	Persons subject to Workmen's Compensation Board Assistance — free Others — \$5 per course	Courses available in English, Italian, German and Dutch
1 day or 2 evenings	As above	As above	As above
As for (2)	As above	As above	As above
5 evenings	As above	As above	As above
3 days	8:30 a.m. to 4 p.m.	Member — \$25 Non-members — \$35	
5 days	As required		Vacancies will be allotted by HMCS Dockyard to Regional Safety Officer, Halifax, NOVA SCOTIA

Part 4 — (continued)
Section 4 — (suite)

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
System Safety (A basic understanding of System Safety as it applies to loss control and system effectiveness including concepts of procedures and organizational structures)	Safety personnel (limited to 24)	National Safety Council, 425 North Michigan Avenue, Chicago, ILLINOIS 60611
Fundamentals of Industrial Safety (To provide students with basic knowledge and skills to effectively organize and operate a safety program)	Full- or part-time safety men	As above
Safety Training Methods (To equip participants with the skills required to train supervisors and employees, individually or in groups)	Open to graduates of Fundamentals of Industrial Safety course*	As above
Management Techniques (To develop in safety men skills for working with groups — The Management Function of Safety)	Open to graduates of Fundamentals of Industrial Safety and Safety Training Methods courses**	As above

*This requirement may be waived when applicant is qualified through safety experience or other training — Recommended before enrollment in **Management Techniques** course

**This requirement may be waived at the discretion of the Director, National Safety Council, 425 North Michigan Avenue, Chicago, ILLINOIS 60611

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
5 days	Annual	\$300	Discount of 20% for members — Fee covers all materials and texts, does not cover accommo- dation
5 days	Monthly Jan. to June and Nov.	\$175	As above
5 days	Bi-annual Jan. and June	\$175	
5 days	Twice a year March and Dec.	\$175	

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Basic Principles of Punch Press Safety (Techniques required to run a safe and productive punch press operation — Press maintenance — Guarding methods and maintenance — Practical demonstrations)	Punch press operators Safety co-ordinators Supervisors Managers	Industrial Accident Prevention Association of Ontario, 74 Victoria Street, Toronto 210, ONTARIO
Industrial Noise (To train engineers, medical and safety personnel in the measurement, evaluation and control of noise)	Engineers Medical and safety personnel	National Safety Council, 425 North Michigan Avenue, Chicago, ILLINOIS 60611
Fundamentals of Industrial Hygiene (To train engineers, medical and safety personnel in methods and instrumentation to identify, evaluate and control occupational health hazards)	As above	As above
Certificate Programs in Industrial and Motor Fleet Accident Prevention (Training in loss prevention — Accident prevention — Leadership in safety management — Certificates for industrial or traffic safety depending on subjects)	Those engaged in safety work	Centre for Safety Education, New York University, Washington Square, New York, NEW YORK 10003
Master's Degree Program in Industrial Safety (Principles of accident prevention — Psychology in safety education and accident prevention — Industrial application of safety education — Industrial safety program organization and supervision — Sociology of industrial relations — Industrial safety engineering)	Open to bachelor's degree graduates of accredited colleges or universities — "B" grade or better	As above

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
2 consecutive working days	As required	Members — \$10 Non-members — \$15	
5 days	Annual February	\$175	20% discount for members
5 days	Twice a year April — Nov.	\$175	As above
Sept. to May	2 semesters (Sept. — Jan. Feb. — May)	11 courses at \$75 each Total \$825 Registration fee — \$10	Courses can be taken separately but certificate requirement is full 11 courses
2 terms of 36 semester hours plus 1 summer session	Annual	\$2,088 plus Students' service fee	

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Motor Fleet Safety Supervisor's Course (Duties of Fleet Supervisor — Driver Training and Control — Maintenance and Operation — Accident Frequency and Severity Rates)	Fleet safety supervisors	Vancouver Traffic and Safety Council, 207 West Hastings Street, Vancouver, BRITISH COLUMBIA
Defensive Driving Instructors Development Course (Duties of Audio-Visual Equipment — Highway Traffic Act and Regulations — Techniques of Defensive Driving)	25 candidates — Potential instructors	Canada Safety Council, 30 The Driveway, Ottawa 4, ONTARIO
Defensive Driving Course (The essentials all drivers must know in order to avoid accidents — their own or others — based on a knowledge of the mechanics of driving)	20 to 25 candidates Open	As above Also sponsored by the following:
Cours de Conduite Préventive (Mesures à prendre afin d'éviter les accidents — à soi et aux autres — tirées d'une connaissance pratique et mécanique)		The B.C. Safety Council The Vancouver Traffic & Safety Council The Alberta Safety Council The Saskatchewan Safety Council Highway Safety Division, Department of Transport, Man. The Greater Winnipeg Safety Council The Ontario Safety League Ministère des Transports et Communications (Qué.) The New Brunswick Safety Council Inc. The Registry of Motor Vehicles, N.S. The Registrar of Motor Vehicles, P.E.I. The Workmen's Compensation Board, Nfld.

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>

12 3-hr. sessions

Fall
Spring

\$61

2 days

As required

\$5

As above

As above

As above

2 jours

Title and Course Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Commercial Vehicle Driver-Trainer Course (The Role of the Driver-Trainer -- The Driver-Trainer as a Teacher -- The Driver-Trainer -- Maintenance and Operation -- Teaching How to Drive)	Driver-Trainers	Ontario Safety League, 208 King Street West, Toronto 210, ONTARIO
Motor Fleet Supervisors (Methods of Driver Selection -- Driver Training and Control -- Improved Operating Efficiency -- Raising Professional Competence)	Driver supervisors	As above
Fleet Maintenance Course (General Principles of Vehicle Selection and Maintenance)	Maintenance personnel	As above
Fleet Management Course (See Motor Fleet Supervisors above)	Small fleet owners or supervisors	As above
Municipal Fleet Administrators Course (Vehicle selection -- Drivers and Mechanics -- Human Behaviour and Accidents -- Duties of a Fleet Administrator -- Specialized equipment: packers, plows, blowers, graders, flushers -- Tire program)	Fleet administrators	As above

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
5 days	Annual	\$60	Includes all material
1 week	Annual	\$70	As above
1 week	Annual	\$70	As above
6 evening sessions	Annual	\$35	As above
1 week	Annual	\$70	

PART 7 SAFETY COURSES AVAILABLE THROUGH RoSPA
SECTION COURS DISPONIBLES PAR L'ENTREMISE DE LA RoSPA

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
(1) Industrial Safety Training Courses	Line management Management trainees Welfare officers Safety officers	Royal Society for the Prevention of Accidents, Terminal House, 52 Grosvenor Gardens, London S.W.1, ENGLAND
(2) Building and Civil Engineering Courses	As (1) and also agents, contract managers, general foremen, high calibre foremen and charge hands	As above
(3) Middle Management Safety Training Courses	Line management in as high a level as possible	As above

Note:— There are also many other courses in the general building trades and industry, generally of 1 or 2 days' duration

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
2 weeks 5 days a week	4 courses a year	Members — approx. \$176 Non-members — approx. \$190	
1 week	a year	Members — approx. \$95 Non-members — approx. \$109	
	6 courses a year		

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
Basic Accident Prevention (First Aid — Accident Analysis, Planning a Prevention Program — Safe Design and Plant Layout — Materials Handling — Machine Guarding — Special Hazards — Fire Prevention)	Anyone	The Industrial First Aid Attendants Association of British Columbia British Columbia Safety Council, 1186 Nicola Street, Vancouver 5, BRITISH COLUMBIA
Training Supervisors in Safety (Accident Prevention and the Compensation Board — Communica- tions — Staff and Line Relationship — Organization and Responsibilities — Principles and Theory of Accident Prevention — Records and Controls)	Safety officers, foremen and junior management	As above University of British Columbia Workmen's Compensation Board of British Columbia
Safety Engineering Technology (Mathematics — Sketching — Elementary Mechanical Drawing — Safety Principles — Practices — Handling Materials and Arrangement of Production Equipment)	Persons interested in safety	International Correspondence Schools Local office or representative
(1) Industrial Safety Supervision (Responsibilities of industrial safety supervision — Basic understanding of accident prevention — Accident causes — Inspection — Safeguarding machinery — Safety training and education)	Supervisors, foremen and trainees	The University of Wisconsin, University Extension Division, Correspondence Building, Madison 6, WISCONSIN

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
6 months allowed to complete course	Continuous	Members — \$50 Non-members — \$65	
12 lessons	Continuous	\$50	Includes text books and stamps
Approx. 2½ years	Continuous	\$364	
1 year allowed	Continuous	\$44.35	

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
(2) Industrial Safety Engineering (Technical and professional instruction in safety engineering — Psychological, mechanical and organizational aspects of accident prevention)	Supervisors and safety officers	See page 32
(3) Industrial Safety Management (Management aspects of safety --- Techniques of cash analysis and statistical data in the safety program)	Management	See page 32
Heinrich-Lateiner Management	Safety persons	Heinrich-Lateiner Management, Training Centre, Safety Correspondence School Division, Box 55, Mamaroneck, NEW YORK

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
	Continuous	\$44.35	
	Continuous	\$44.35	

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
St. John Ambulance First Aid Course (Each of these courses gives directions and demonstrations of various levels of current first aid procedures and applications for work injuries — Can be directed toward particular types of injury situations)	All levels	St. John Ambulance, 6111 Cambie Street, Vancouver 15, BRITISH COLUMBIA
Cours de secourisme de l'Association ambulancière Saint-Jean (Enseignement théorique et pratique des divers types de méthodes courantes de secourisme et leur application aux accidents du travail — Le cours peut être consacré à des genres particuliers d'accidents)	Open	The Accident Prevention Department, The Workmen's Compensa- tion Board of Alberta
	All levels	St. John Ambulance, 10055 — 110th Street, Edmonton, ALBERTA
	All levels	Safety Department, Workmen's Compensation Board, 1840 Lorne Street, Regina, SASKATCHEWAN
	All levels	St. John Ambulance 2166 Broad Street, Regina, SASKATCHEWAN
	All levels	Manitoba Council, St. John Ambulance, St. John House, 535 Doreen Street, Winnipeg 10, MANITOBA
	All levels	St. John Ambulance, 46 Wellesley Street East, Toronto 284, ONTARIO

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
16 hours — 8 2-hour periods or 2-day course, or 4 4-hour periods	As required	\$8	
	As required	Free	
	As required	\$8	
	As required	Free	Free to those covered by Saskatchewan Workmen's Compensation Act — 20 trainees required for course
	As required	\$8	
	As required	\$8	
	As required	\$8	

Title and Content	Audience	Sponsor and Inquiries
<u>Titre et sujet</u>	<u>Participants</u>	<u>A qui s'adresser</u>
St. John Ambulance First Aid Course (Each of these courses gives directions and demonstrations of various levels of current first aid procedures and applications for work injuries — Can be directed toward particular types of injury situations)	All levels	St. John Ambulance, 30 The Driveway, Ottawa 4, ONTARIO
Cours de secourisme de l'Association ambulancière Saint-Jean (Enseignement théorique et pratique des divers types de méthodes courantes de secourisme et leur application aux accidents du travail — Le cours peut être consacré à des genres particuliers d'accidents)	All levels	St. John Ambulance, 405 de Maisonneuve Blvd. East, Montreal 132, QUÉBEC
	Tous les niveaux	Association ambulancière Saint-Jean 405 est, boulevard de Maisonneuve Montréal 132 QUÉBEC
	All levels	St. John Ambulance, 55 Rothesay Avenue, Saint John, NEW BRUNSWICK
	All levels	St. John Ambulance, 1672 Barrington Street, Halifax, NOVA SCOTIA
	Open	Safety Department, Workmen's Compensation Board, St. John's, NEWFOUNDLAND
	All levels	St. John Ambulance, King George V Institute, Water Street, St. John's, NEWFOUNDLAND

Duration	Periodicity	Cost	Remarks
<u>Durée</u>	<u>Fréquence</u>	<u>Coût</u>	<u>Remarques</u>
	As required	\$8	
	As required	\$8	
16 heures – 8 cours de 2 heures ou 2 jours de cours — ou 4 cours de 4 heures	Au besoin	\$8	
16 hours — 8 2-hour periods or 2-day course, or 4 4-hour periods	As required	\$8	
	As required	\$8	
	As required	\$1.50	
	As required	\$8	

